



**UNDERGRADUATE SCHOOL OF BIBLE AND THEOLOGY
USA Graduation Request**

After completing all courses (and capstone if applicable) please email this graduation request form with appropriate payment to degreecredit@globaluniversity.edu or mail to:

**Global University – USA Student Services
1211 South Glenstone Avenue
Springfield, MO 65804**

For questions regarding your graduation request please contact degreecredit@globaluniversity.edu. For questions about Global University’s next commencement ceremony please go to Global University’s website at www.globaluniversity.edu or email commencement@globaluniversity.edu.

Name: _____ **Student ID #** _____
(Print your name as it should appear on your diploma. No titles, please.)

Mailing Address: _____

(City) _____ (State) _____ (Zip Code)

Phone: _____ **Date of Birth** ___/___/___ **Email:** _____

Program of Study			
Month final course was completed		Month capstone was completed (if applicable)	

\$40 Graduation Fee (transcript included)

Check enclosed Please bill my credit card: Visa Master Card Discover
Check # _____ Account # _____ Expiration Date _____

Padded diploma covers are presented to graduates during GU’s commencement ceremony. Students not planning to attend the ceremony may purchase a diploma cover at Global Gear (<http://globalgear.org>)

FOR OFFICE USE ONLY			
GU credits completed	_____	GU credits in major	_____
Transfer credits awarded	_____	Grade Point Average	_____
Total GU and TOC credits	_____	Degree Auditor	_____
Date:		Processed by:	
Payment processed	_____		_____
Diploma printed	_____		_____
Diploma mailed	_____		_____
		Order #:	_____
		Tracking #:	_____
		Capstone submitted	_____
		Completion date	_____