

Berean School of the Bible

Catalog

2011

GLOBAL UNIVERSITY

"This Berean School of the Bible program is providing all the basic teaching of the church, the Bible, and the ministry that will allow me to teach others and to share the Word of God. I have already learned so much and it has made me realize how little I knew about the Bible and ministry. It has already allowed me the opportunity to share what I am learning with others."

David Martinez
Texas, USA



2011 BEREAN SCHOOL OF THE BIBLE CATALOG

GLOBAL UNIVERSITY

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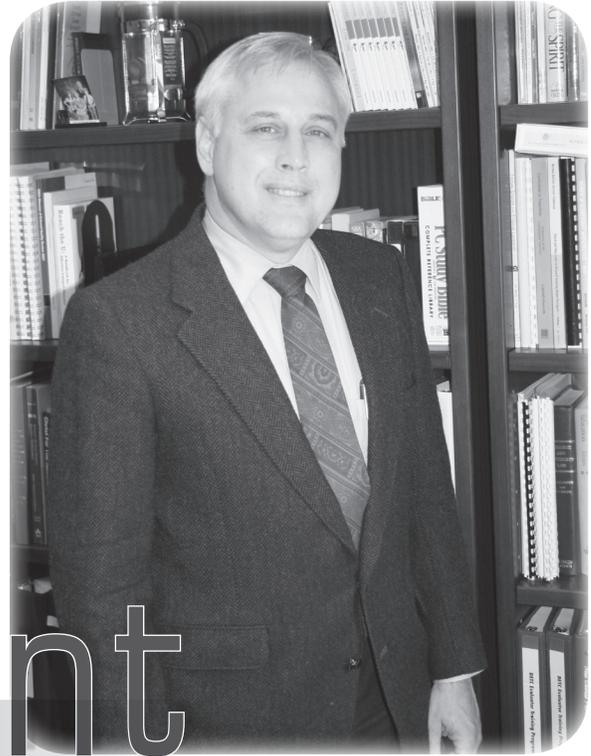
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Berean School of the Bible

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President

A Letter from the

Welcome to Global University!

All of us here at Global are pleased to learn of your interest in our school. We are delighted that you are seeking to prepare yourself for service in God's harvest field. Our catalog provides information concerning who we are, our mission, history, and policies and procedures, as well as our various plans of study. We trust you will identify a program of study to help you prepare for God's call on your life.

A unique aspect of our program is the emphasis on applied learning and ministry through our Service Learning Requirement (SLR). This requirement allows learners to move more rapidly from theory to practical application of what they are learning. In other words, learners benefit from the integration of academic rigor with practical application throughout their studies.

Global University is comprised of four schools providing a seamless approach to study ranging in academic level from certificates (initial evangelism and discipleship courses) through graduate degrees. The four schools are Center for Evangelism and Discipleship, Berean School of the Bible (offering adult continuing education courses to equip people for church leadership), Undergraduate School of Bible and Theology (offering associate and bachelor degrees), and Graduate School of Theology (offering master of arts and master of divinity degrees). Catalogs for each school are available on our Web site at www.globaluniversity.edu.

Global University's learners benefit from not only increased knowledge through studying course content, but from spiritual growth and increased discipline. Our instructional

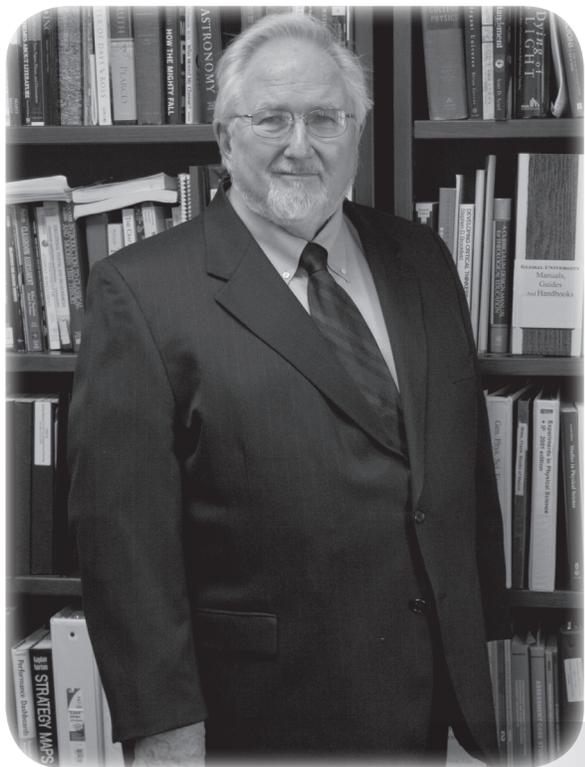
design helps them gain skills for a lifetime of learning, service, and ministry. Students and alumni fill positions of ministry as teachers, pastors, and missionaries. Others serve as local, district, and national church leaders. They actively work in both open and sensitive locations, fulfilling God's call on their lives to impact eternity where they are and wherever God leads them.

Should you enroll and study with Global University, you will not be studying alone. Instead you will join students studying literally in every time zone of the world. We operate through a worldwide network of 232 offices serving over 300,000 students. We are committed to equipping people for service in churches, schools, and other ministries. As you study, rest assured our extensive University stands ready to assist you in any way we can.

God bless!

Gary L. Seevers Jr., Ph.D.
President





Provost

A Letter from the

Let me take this opportunity to welcome you to the academic programs of Global University. We offer a seamless curriculum beginning with the principles and practice of evangelism and discipleship. You can start where you are in your educational journey and pursue a broad range of goals.

Institute-level study is provided by Global University's Berean School of the Bible. Undergraduate studies lead to the Associate and Bachelor of Arts degrees. You may also earn a Master of Arts or Master of Divinity through studies at the graduate level. In all Global University studies there is an integration of faith and learning from a Pentecostal perspective.

Global University students and graduates avail themselves of every opportunity to put their learning into practice. Many GU students serve in ministry positions while they are studying and are already seeing the results of their labors. Multiplied thousands of people are hearing the gospel and accepting Christ as their Savior. Churches and schools are being established. The spiritual and temporal blessings of Global University training are being experienced around the world.

Those who elect to study with Global University are joining a student body that has a representative in every time zone of the world. GU students are able to access high quality education and apply ministry principles in their own living and learning context. Indeed, Global University is more than just a name; it is a description of who we are and where we serve. The certificates, diplomas, and degrees conferred by

the university are part of a process that begins with your first Global University course and will continue throughout your lifetime.

We gladly receive you into the Global University family: students, faculty, staff, and administration, who are all involved in "impacting eternity by winning the lost and training the found—everywhere."

Sincerely,

Robert A. Love, Ph.D.
Provost



FOREWORD

The population of the world is increasing at an unprecedented rate. There is an explosive increase in knowledge, and people are eager to learn. Global University has responded to this need by developing its own instructional tools in print, audio, video, CD-ROM, and online delivery formats that take the school to the student.

By utilizing the tools of contemporary educational technology, Global University is expanding the resources of the church. Global University's courses are applicable for distance education instruction, school classrooms, learning centers, other types of group study, and individual study.

Qualified writers from many nations write and develop the course materials that are then distributed around the world in many languages. This contributes to fulfilling Global University's motto: Impacting eternity by winning the lost and training the found—everywhere!

HISTORY

Global University has a distinguished heritage spanning almost six decades. Its rich history is a blending of the achievements of two distance education institutions. This dual foundation of experience adds academic strength to the entity created by the merger of ICI and Berean Universities.

The Assemblies of God Fellowship recognized that not everyone who desired ministerial preparation could attend a residential Bible training institution. Therefore a distance education program for ministerial candidates was begun in 1941. This program developed into the Berean School of the Bible by 1958 and was headquartered in Springfield, Missouri.

In 1967 International Correspondence Institute (ICI) was founded under the auspices of the Division of Foreign Missions. This second distance education school was designed to provide evangelism, discipleship, and workers' training courses as well as bachelor degrees to students all over the world. George M. Flattery, who first envisioned the school, was its founding president. Its offices moved from Missouri to Brussels, Belgium, in 1972 and remained there until 1991.

Both Berean School of the Bible and ICI grew rapidly, adding courses and programs to meet the growing needs of their students. Berean, which was utilizing courses developed by ICI for its degree programs, became Berean College in 1985 and Berean University in 1995. ICI moved from Brussels to Irving, Texas, in 1991 and became ICI University in 1993.

Both institutions remained faithful to their respective missions. Similarity in educational approach, mission, and services made a merger of the two institutions logical. Both universities were

making significant advances in electronic delivery via the Internet and other technologies. Rather than duplicating costly delivery systems, a united university would result in better stewardship of technological and human resources. Thomas Trask, General Superintendent of the Assemblies of God at that time, and Executive Director of World Missions L. John Bueno agreed to initiate the merger.

Global University now has four schools: (1) Center for Evangelism and Discipleship, (2) Berean School of the Bible, (3) Undergraduate School of Bible and Theology, and (4) Graduate School of Theology. All of these schools of Global University are truly global in outreach. Students at home and abroad enroll in all levels of study. Global University works closely with Assemblies of God World Missions, U.S. Missions, and other divisions of the General Council.

Global University continues to write new chapters of history as it impacts eternity by winning the lost and training the found—everywhere! This means using various media technologies through anointed courses, curricula, consultation, and cooperation, equipping people to be Christ's disciples with the help of God to His glory and the expansion of His kingdom.

MISSION OF GLOBAL UNIVERSITY

Global University is a Christian university in the Pentecostal tradition that:

- integrates education and service through a worldwide network for student support.
- provides access to ministerial training from adult continuing education to the graduate level.
- produces curricular materials in multiple languages.
- serves the local church and Christian community through evangelism, discipleship, and leadership training through nonresidential distributed learning methods.

DOCTRINAL STATEMENT

The doctrinal position of Global University is expressed in the following statement of faith.

We believe:

- the Bible is the inspired and only infallible and authoritative written Word of God (2 Timothy 3:16).
- there is one God, eternally existent in three persons: God the Father, God the Son, and God the Holy Spirit (Deuteronomy 6:4; Matthew 28:19).

- in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, in His personal, future return to this earth in power and glory to rule a thousand years (John 1:1).
- in the blessed hope—the rapture of the Church at Christ's coming (Titus 2:13).
- the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ (John 14:6).
- regeneration by the Holy Spirit is absolutely essential for personal salvation (Titus 3:5).
- in water baptism by immersion (Matthew 28:19).
- the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer (1 Peter 2:24).
- the baptism in the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.
- in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life (Galatians 5:16–25).
- in the resurrection of both the saved and the lost, the one to everlasting life and the other to everlasting damnation (Revelation 20:11–15).

GLOBAL UNIVERSITY INTERNATIONAL HEADQUARTERS

The International Headquarters of Global University is housed in a five-story building on Glenstone Avenue in Springfield, Missouri. It is approximately 15 minutes from The General Council of the Assemblies of God Headquarters, 15 minutes from Central Bible College, and 10 minutes from Evangel University and Assemblies of God Theological Seminary.

2011 CALENDAR

Global University has a year-round open enrollment policy for independent-study students who enroll directly with the International Office in Springfield, Missouri. Students who study with offices other than the International Office should check with their respective offices for their academic calendars. Global University is open Monday through Friday from 8:00 a.m. to 4:30 p.m., central time, with phone service available from 9:00 a.m. to 6:00 p.m. The International Office will be closed in 2011 on the holidays listed below:

December 31, 2010	New Year's Day (observed)
January 17	Martin Luther King Jr. Day
April 22	Good Friday Holiday
May 30	Memorial Day Holiday
June 24	International Commencement Ceremony (not a holiday)
July 4	Independence Day Holiday
September 5	Labor Day Holiday
November 24, 25	Thanksgiving Holidays
December 23, 26	Christmas Holidays (observed)
January 2, 2012	New Year's Holiday (observed)



Global University is one university with four schools. For further information concerning the schools described below and the languages in which they are available, please contact your director or the International Office of Global University or check the university's Web site at www.globaluniversity.edu.

NONDEGREE PROGRAMS

CENTER FOR EVANGELISM AND DISCIPLESHIP

Evangelism courses present a basic understanding of the gospel for those seeking to know the saving truths of God's Word. These courses are available for children and adults.

Discipleship courses help new believers explore foundational topics of Christian living, including prayer, Bible study, and worship. These courses also provide an in-depth approach to Bible study and application through teaching, spiritual gifts, witnessing, discipleship, and other important topics.

BEREAN SCHOOL OF THE BIBLE

Berean School of the Bible (BSB) is the adult continuing education program of Global University. The courses are ideal for personal enrichment as well as for ministerial and church leadership training. The General Presbytery of the Assemblies of God has approved the Ministerial Studies program of Berean School of the Bible to fulfill the educational requirements for ministerial credentials. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district; **ministerial credentials are not issued by Global University.**

Individuals who serve in churches other than the Assemblies of God may substitute non-AG ministerial studies courses for the organization-specific courses in order to fulfill the requirements for a diploma in Ministerial Studies.

Although Berean School of the Bible courses are not college-degree-level courses, transcripts are maintained and diplomas

are offered to validate completion of BSB studies. Diplomas are offered in Ministerial Studies, Bible and Doctrine, Church Ministries, Royal Rangers Organizational Leadership, Urban Bible Training, Native Leadership Development, and Christian Service. Certificates are awarded for each of the three levels of Ministerial Studies. Consult the Diploma Requirements section of this catalog for specific requirements for each of these diplomas.

Berean School of the Bible also offers programs in Spanish. For more information please visit our Web site, call, or write to request a Spanish catalog.

DEGREE PROGRAMS

UNDERGRADUATE SCHOOL OF BIBLE AND THEOLOGY

The Undergraduate School of Bible and Theology offers programs of study for students desiring to earn an associate or baccalaureate degree, a two-year or three-year diploma, and undergraduate certificates. Course work completed toward an undergraduate diploma may be applied to a bachelor of arts degree if the student's elective courses match the requirements of the bachelor of arts degree desired.

GRADUATE SCHOOL OF THEOLOGY

The Graduate School of Theology offers post-baccalaureate degrees and certificates through a structured distance-education format by utilizing mentors and printed and electronic materials to guide students in study and research. The degrees offered are a Master of Divinity, Master of Arts in Biblical Studies, and a Master of Arts in Ministerial Studies. Graduate Studies Certificates are offered in New Testament Studies, Education, Intercultural Studies, and Leadership. For more information about specific Global University degree programs, request either an undergraduate or graduate catalog from the International Office of Global University or check the Web site at www.globaluniversity.edu.

"I have wanted to do this for years! I am getting a good foundation in the Word, and I am connecting with others in the ministry."

*From a Berean student
studying in
Minnesota, USA*

Administration & Faculty

BOARD OF DIRECTORS

George O. Wood, General Superintendent of the U.S. Assemblies of God

Gary J. Blanchard, Assistant Superintendent and Executive Secretary, Illinois District of the Assemblies of God

L. John Bueno, Executive Director of the Assemblies of God World Missions (chairperson)

JoAnn Butrin, Director of International Service Ministries (vice-chairperson)

Richard Dresselhaus, Executive Presbyter, General Council of the Assemblies of God

Thom Field, Attorney at Law, Neale & Newman, Springfield, Missouri

George M. Flattery, Chancellor of Global University

Yukio Funatsu, Senior Pastor of Kanazawa Christ Church, Yokohama City, Japan

Dalen Harrison, Public Member, Portland, Oregon

Betty Johnson, Secretary-Treasurer of DELTA Services, Inc., Memphis, Tennessee

James McHaffie, Missions Director and Men's Director, Southern Missouri District of the Assemblies of God

Ron Maddux, Northern Asia Regional Director, Assemblies of God World Missions

Lowell Nystrom, Retired Senior Vice President and CFO of TSI, Inc., St. Paul, Minnesota

Gary L. Seevers Jr., President, Global University

Peter Sleebos, General Superintendent of the Dutch Assemblies of God

Zollie Smith, Executive Director of Assemblies of God U.S. Missions

Ed Tedeschi, Assistant Superintendent, Minnesota District of the Assemblies of God

Randy Valimont, Pastor, First Assembly of God, Griffin, Georgia

BOARD OF ADMINISTRATION



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President

Ph.D., Virginia Polytechnic Institute and State University

KEITH E. HEERMANN

Executive Vice President

M.A., Southern California College

ROBERT A. LOVE

Provost

Ph.D., University of Maryland

BART BAGWELL

Vice President

Center for Evangelism and Discipleship

MARK A. BARCLIFT

Director of Outreach (Special Ministries)

Ed.D., Nova Southeastern University

CARL W. CHRISNER

Dean

Graduate School of Theology
D.Min., Columbia Theological Seminary

RANDY J. HEDLUN

Dean

Berean School of the Bible
D.Th., University of South Africa

JOHN G. (JACK) NILL

Vice Provost

Dean of Education

Ph.D., University of North Texas

MARK R. PERRY

Vice President

Finance

M.B.A., Southwest Missouri State University

WADE PETTENDER

Vice President

Information Technology and Media

M.B.A., Southwest Missouri State University

JOSEPH A. SZABO

Vice President

Global Operations

M.A., Trinity Theological Seminary

WILLARD D. TEAGUE

Dean

Undergraduate School of Bible and Theology

D.Min., Denver Conservative Baptist Seminary

ACADEMIC AFFAIRS COMMITTEE

The Global University Academic Affairs Committee is composed of the Provost, the Vice Provost, the Executive Vice President, the Vice President of Global Operations, the Vice President of Evangelism and Discipleship, the deans of the schools, and the directors of academic service areas.

The primary function of the Academic Affairs Committee is the oversight of the educational standards and procedures that apply to the various Global University curricular programs. The Academic Affairs Committee is responsible for decisions that affect the curricula, the faculty, instructional methods and delivery, and graduation requirements.

Of special concern to the Academic Affairs Committee is the recognition of Global University's academic credits, diplomas, and degrees. The committee seeks to maintain the recognition by assuring that instructional materials and programs meet high quality standards. To this end, the committee reviews and approves all educational materials in print, audio, CD-ROM, video, and online delivery formats.

NATIONAL AND REGIONAL DIRECTORS

Global University operates worldwide through a network of national and regional offices. National directors promote, supervise, and coordinate the work of the university within a designated geographical area. They, along with the national office staff, encourage students to pursue and achieve academic excellence.

Regional directors are responsible for students in several countries and assist national directors in carrying out their responsibilities and developing their offices. Global University regional directors and the Board of Administration form the Global Leadership Council. This committee, with the assistance of the International Office staff, meets biannually to review past achievements and develop procedures, goals, and strategies to promote continued improvement and growth.

UNIVERSITY FACULTY

Individuals who serve Global University as faculty are included in the following categories:

RESIDENT FACULTY

Global University resident faculty are those academically qualified individuals serving at the International Office whose activities consist primarily of writing, developing, and teaching courses.

ADJUNCT FACULTY

Adjunct faculty are academically qualified individuals throughout the Global University network who periodically write, facilitate, and evaluate Global University courses in field settings or serve as tutors for students studying independently with the university.

Accreditation & Endorsements

ACCREDITATION

Global University is accredited by the **Accrediting Commission of the Distance Education and Training Council (DETC)**, a nationally recognized agency under the auspices of the U.S. Department of Education. DETC is also a recognized member of the **Council for Higher Education Accreditation (CHEA)**. Contact information: Accrediting Commission of the Distance Education and Training Council, 1601 18th Street, NW, Washington, DC 20009-2529; Telephone: 202-234-5100; Fax: 202-332-1386; E-mail: detc@detc.org; Web site: www.detc.org.

Global University is accredited by **The Higher Learning Commission** and is a member of the **North Central Association**. Contact information: The Higher Learning Commission, 30 North LaSalle Street, Suite 2400, Chicago, Illinois 60602-2504; Telephone: 800-621-7440; Fax: 312-263-7462; E-mail: info@hlcommission.org; Web site: www.ncahigherlearningcommission.org.

CERTIFICATION

The university is incorporated in the State of Missouri and is certified to operate by the **Missouri Coordinating Board for Higher Education**.

EDUCATIONAL BENEFITS

The independent-study courses of Global University have been approved for educational benefit payments by the United States Veterans Administration and the United States DANTES (Defense Activity for Non-Traditional Education Support).

MEMBERSHIPS

Global University is a member of The Alliance for Assemblies of God Higher Education (AAGHE), the American Association of Collegiate Registrars and Admissions Officers (AACRAO), and the Asia/Pacific Theological Association (APTA).

NOTICE OF NONDISCRIMINATORY POLICY

Global University employs, advances, admits, and treats, both in its employment and its educational programs, all persons without regard to their race, color, national or ethnic origin, gender, age, handicap, or status as a veteran.

"The Berean course *Relationships and Ethics in Ministry* taught me what the perspective of a pastor should be. The material was written from a very practical viewpoint and was easy to understand."

*From a Berean student
studying in
Minnesota, USA*

University Standards

BASIC STANDARDS OF ACADEMIC INTEGRITY

Registration at Global University requires adherence to the university's standards of academic integrity. Many of these standards may be intuitively understood and cannot in any case be listed exhaustively; the following examples represent some basic types of behavior that are unacceptable:

1. **Cheating:** (a) using unauthorized notes, aids, or information when taking an examination; (b) submitting work done by someone else as your own; (c) copying or paraphrasing someone else's essays, projects, or other work and submitting it as your own.
2. **Plagiarizing:** submitting someone else's work and claiming it as your own or neglecting to give appropriate documentation when using any kind of reference materials. Plagiarism, whether purposeful or unintentional, includes copying or paraphrasing materials from the study guide, textbook, someone else's writing, or any other source (published or unpublished). Any words, thoughts, or ideas taken from any other source must be properly documented according to the *Global University Undergraduate Form and Style Guide*.
3. **Fabricating:** falsifying or inventing any information, data, or citation.
4. **Obtaining an unfair advantage:** (a) stealing, reproducing, circulating, or otherwise gaining access to examination materials prior to the time authorized by the instructor or examination supervisor; (b) unauthorized collaborating on an academic assignment; (c) retaining, possessing, using, or circulating previously given examination materials where those materials clearly indicate they are to be returned to the examination supervisor or to the Global University offices at the conclusion of the examination.

Disciplinary action for not maintaining basic standards of academic integrity may range from lowering a grade for a paper to dismissal from the program, depending on severity of the offense.

CODE OF CONDUCT

Global University is a Christian educational institution aiming to, among other things, equip men and women to fulfill God's calling on their lives. Christian conduct is therefore an expected norm. While Global University reaches many cultures around the world, it is understood that some practices acceptable in one culture may not be acceptable in another.

As Christians we look to the Scripture to guide our conduct. Therefore, students are expected to conduct themselves according to biblical principles of behavior. Examples of such principles are found in Romans 12:9–21; Galatians 5:22–23; and Ephesians 4:1–3, 25–32. The Code of Conduct also applies to verbal and written communication with Global University representatives, faculty, staff, and students. Furthermore, it extends to all electronic communication, including threaded discussions and e-mail with faculty and students.

Violation of the Code of Conduct may result in disciplinary action, including dismissal from the program.

DUE PROCESS OF STUDENT RIGHTS

In all cases involving academic dishonesty, the student charged or suspected shall, at a minimum, be accorded the following rights:

1. **Prompt investigation** of all charges of academic dishonesty, to be conducted, insofar as possible, in a manner that prevents public disclosure of the student's identity. Such investigation may include informal review and discussion with an official of the school prior to bringing a charge, provided that such review does not compromise the rights of the student in the formal process.
2. **Reasonable written notice of the facts and evidence** underlying the charge of academic dishonesty and of the principle(s) of academic integrity said to have been violated.
3. **Reasonable written notice of the procedure** by which the accuracy of the charge will be determined.
4. **Reasonable time**, if requested, within which to prepare a response to the charge.
5. **A hearing or meeting** at which the student involved may be heard and the accuracy of the charge determined by a neutral decision maker.
6. **Review of any adverse initial determination**, if requested, by an appeals committee to whom the student has access in person. Generally, implementation of sanctions will be suspended until all appeals made by the student have been exhausted.
7. **Final review of an unsuccessful appeal**, if requested, by the President or an advisory committee designated by the President.

TRACKING AND ADDRESSING STUDENT COMPLAINTS

Global University takes complaints and grievances seriously. The Department of Student Services, of GU's Academic Affairs office, maintains and monitors a complaint or grievance file. The complaints received usually belong in two general categories: (1) the course content or (2) the course delivery and support system.

- Complaints relating to course content are referred to the University Materials Development (UMD) department and to the Professor of Record (POR) for the course. A student representative will then contact the student with an answer to the student's question(s) or with a solution to the student's problem.
- Complaints relating to the delivery and support system are handled through the Student Services department. A student representative will contact the student to resolve the difficulty. In some cases, this leads to the establishment of new policies or procedures to improve the delivery system for all students.

In more difficult or complex situations, especially those involving problems spanning more than one department, the complaint is referred to the Provost. As necessary, the Academic Affairs Committee will also become involved to resolve student complaints in a timely and satisfactory manner.

Should a student wish to file a grievance with Global University, he or she may choose any one of the following three contacts:

1. A student may contact a Global University faculty member or national office staff member by e-mail, phone, fax, post/mail, or in person. Often, problems are easily resolved at this level.
2. A student may contact the Enrollment Services or Student Services departments of Global University by e-mail, phone, fax, post/mail, or in person. Enrollment Services or Student Services personnel are trained to resolve student concerns.
3. A student may contact any administrator of Global University by e-mail, phone, fax, post/mail, or in person. In these cases, the matter typically will require a period of investigation in order to be resolved.

Once a concern, complaint, or grievance is received, every effort will be made to resolve the issue personally and quickly. Should a student not be satisfied with the resolution, the student can appeal the decision to the International Office of Global University and directly to the Provost's Office. Should a student not be satisfied with the resolution, the student can contact the Provost's Office and request that the issue be addressed by the Global University Academic Affairs Committee. The decision of the Academic Affairs Committee will be deemed final.

NOTIFICATION OF RIGHTS UNDER FERPA

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their educational records. These rights are listed below:

1. **The right to inspect and review the student's education records** within 45 days of the day Global University receives a request for access. Students should submit to the registrar written requests that identify the record(s) they wish to inspect. The registrar will make arrangements for access and notify the student of the time and place the records may be inspected. In place of inspecting the record(s), the student may request that they be copied and mailed to the student. In this case, the student will pay a copy fee of 15 cents (U.S.) per page in addition to postal costs.
2. **The right to request the amendment of the student's education records** that the student believes are inaccurate or misleading. Students may ask the university to amend a record they believe is inaccurate or misleading. They should write to the registrar, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when he or she is notified of the right to a hearing.
3. **The right to consent to disclosures** of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interest. A school official is a person employed by the university in an administrative, supervisory, academic, research, or support staff position; a person or company with whom the university has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. The student has the right to file a complaint with the U.S. Department of Education concerning alleged failures by Global University to comply with the requirements of FERPA. The name and address of the office that administers FERPA are listed below:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Instructional Technology & Resources

INTERNET COURSES

Most of the Berean School of the Bible courses are available online. Students may utilize the interactive course materials in addition to, or in place of, the print materials. Exams may be taken online, even if the student chooses to use the print version of the course. The online testing option provides immediate access to the student's grade as well as feedback on the concepts the student has not mastered.

Other levels of study are also available. Students who have questions about what it means to be a Christian can access courses through our Globalreach site. For those seeking college credit, several undergraduate courses are available online as well. For further information about Internet options, visit us online at <http://www.globaluniversity.edu>.

DIGITAL COURSES

Global University has partnered with Logos Bible Software to provide revolutionary digital study tools. This partnership allows students to study Berean School of the Bible courses inside a powerful digital library system. The digital study system not only greatly enhances the initial learning experience but also provides lifelong learning and ministry-enablement tools. For more information about digital study and the Logos Bible Software, visit www.globaluniversity.edu.

LIBRARY RESOURCES

The Global University Library, located within GU's International Headquarters in Springfield, Missouri, is a collection of both print and electronic resources that support the curriculum of the programs offered by the university. The library, which may be utilized for general research, is comprised of more than 25,000 volumes, including books, reference materials, periodicals, maps, microfiche, audio and video materials, and vertical files. Five thousand of those volumes are housed in the library of Evangel University, 2 miles from Global University. GU students and faculty have access to the entire Evangel University (EU) collection of over 125,000 volumes. Upon presentation of GU identification, faculty and students may use the facilities of the EU Library and borrow materials.

The Global University Library provides valuable online resources such as Encyclopedia Britannica Online Academic Edition, Academic Search Elite, and American Theological Association (ATLA) databases. These resources provide GU's undergraduate and graduate students access to thousands of peer-reviewed journals, as well as an Online Research Center (ORC) with links to course-appropriate Web sites and other electronic articles. Berean School of the Bible students can also access many of the online study helps through the ORC.

You may access these resources via the Global University Library Web site at <http://library.globaluniversity.edu>. Online chat and e-mail "Ask-A-Librarian" features enable you to direct your research questions to a Global University reference librarian. Through technology Global University is continually expanding its online information services to support and enhance the distance-learning experience for its students.



Global University operates as a not-for-profit institution. Students are charged no more than what is necessary to provide the appropriate educational services of distance learning. Due to changing economic conditions, the university reserves the right to revise charges as deemed necessary. However, every effort is made to keep costs as low as possible.

FEES AND TUITION

Students enrolling in Berean School of the Bible courses for the first time are required to pay a one-time application fee. Course tuition and materials prices are listed on the Berean School of the Bible order form. Adult continuing education course tuition includes all student services such as grading of examinations and projects, response to student inquiries regarding course content, and maintenance of student transcripts.

Other miscellaneous fees that may be incurred in addition to the one-time application fee and the course costs described above include the program completion fee, diploma replacement fee, exam retake fee, enrollment extension fee, and expediting fee.

CANCELLATION AND REFUND POLICY

An enrollment may be canceled by an applicant within five (5) business days.

From five (5) business days after the day on which the enrollment agreement is signed and until nine (9) months

from the enrollment date or until the time that the final exam has been received, the school will retain a 20 percent registration fee. If a cancellation is requested after nine (9) months, no refunds will be given. The student may still withdraw from the course, as long as the course status is *in progress*. Refunds will only be given on materials that are in resalable condition. No refund will be made after five (5) business days for the New Student Application Fee. Please report any discrepancies with the order within thirty (30) days of the invoice date.

U.S. DEFENSE ACTIVITY FOR NON-TRADITIONAL EDUCATION SUPPORT (DANTES)

Berean School of the Bible ministerial studies packages are included (along with Global University undergraduate courses) in the DANTES catalog, listing Distance Education and Training Council schools that qualify for Defense Activity for Non-Traditional Education Support (DANTES). Approval for this listing makes it possible for those active in any branch of the United States military to receive tuition assistance when they enroll in ministerial studies courses offered by Berean School of the Bible. To begin studying under this plan, military personnel must obtain a voucher from their military education office. This voucher must be completed and submitted to the Global University VA/DANTES enrollment office. The enrollment form must also be submitted. Students using their DANTES benefits are responsible at the time of enrollment for any fees and materials not covered by tuition assistance.

"The program is excellent. The content of the ISTs is written in a way that makes studying easier. Being able to study the material at my own pace is a plus."

*From a Berean student
studying in
Texas, USA*

Student Services

ACADEMIC COUNSELING

While Berean School of the Bible strives to provide as much assistance as possible in the planning of educational programs, students are responsible for the proper completion of all required course work. Berean School of the Bible personnel may advise and assist students in establishing educational goals and in planning a proper sequence of classes. However, it is the interest and self-discipline of students that will determine success in meeting those goals.

STUDENT STATUS

Students may have as much time as they need to complete Berean School of the Bible programs. However, if there is no activity (enrollment or completion) on a student's record for 18 months, the student is moved to inactive status. If the student chooses to resume studies at a later date, he or she may find that some program requirements have changed and additional course work may be required.

TIME LIMIT FOR COMPLETING A COURSE

The time limit for completing a Global University Berean School of the Bible course is 6 months from the date the order is processed by Global University. Students are expected to complete their studies within this prescribed length of time. However, where circumstances merit, an extension of up to 6 months may be granted upon request. A processing fee is required for the extension. **Additional extensions are not permitted.**

EXAMINATIONS

Mastery of a course is determined by the successful completion of examinations. Successful completion means that the student has earned at least 70 percent of the points available for the course. Chapter review tests (called "Test Yourself" at the end of each chapter) and unit progress evaluations (usually located in the back of the IST) should be completed before the student proceeds through the remainder of the course. These evaluations are self-graded and are meant to help the student assess his or her mastery of the course. The answer keys for each course's chapter tests and unit progress evaluations are usually located in the back of the IST. (In the previous curriculum, a mid-course evaluation was included within the course's study guide, and its answer key was printed at the back of the study guide. Some of these courses are still being studied and serviced.)

A final examination is required for every course. The examinations are to be taken "closed-book" (without the use of books, Bibles, notes, or other materials). If a student

fails an examination, he or she is allowed one retake and is charged a retake fee. If he or she fails the exam a second time, he or she must re-enroll in the course by paying the current tuition fee and then pass the final examination to receive credit for the course.

All Berean School of the Bible ministerial examinations are offered via the Internet. The online examinations allow students to receive their final exam grade within seconds of completing it. Visit www.globaluniversity.edu for information about online examinations.

RECOMMENDED READING

A supplementary reading text is recommended for each of the Berean School of the Bible courses. Although these texts are not required, students are strongly encouraged to acquire and read these textbooks as part of completing each course. These recommended reading textbooks can be purchased through Global University.

SERVICE LEARNING REQUIREMENTS

Most Berean courses require a Service Learning Requirement assignment (the older courses do not). This is an opportunity for the student to practice in ministry the concepts being learned. The assignment report form must be submitted to Global University. A grade for the course will not be assigned until the student has satisfactorily completed this assignment.

TRANSCRIPTS

An official transcript of all work completed through Berean School of the Bible is maintained and is available upon request and/or authorization of the student.

For the convenience of our students, a Transcript Request Form is available on Global University's Web site. Please include the following information when requesting a transcript: name and address at the time of enrollment, present name and address, any addresses used since enrollment, student number, Social Security number, the date of the last course completed, the name and address of the individual to whom the transcript is to be sent, and the student's signature. If you have ever studied through a study center, be sure to include the name of the church and the city and state where the study center was located.

When requesting a transcript via e-mail, the e-mail address from which the request is sent must match the student's e-mail address on file at Global University.

TRANSFER OF CREDIT

Credit for work done in other Bible colleges of recognized standing will be transferred where such work parallels courses required in a student's program at Berean School of the Bible.

The student should request that the other academic institution send an official copy of his or her transcript directly to Berean School of the Bible. This transcript and other pertinent documents should be on hand at the time of the application. Transcripts must be in English or be accompanied by an official translation into English.

No more than 50 percent of the courses required for a diploma or any credential level may be transferred into a student's program. Transfer credit is granted only for courses in which a grade of "C" or better (2.0 on a 4.0 scale) has been earned. Courses in which a grade of "pass" is received must be certified by the school as being equivalent to Berean School of the Bible's standard for a "C" or higher to be accepted in transfer. In all cases, Berean School of the Bible reserves the right to determine whether it will accept transfer credits from another academic institution.

STUDENT INQUIRIES AND COMMENTS

Students may submit questions at any time during their course work. Each question is answered personally after research by the instructional staff of Berean School of the Bible. Students may comment or ask questions electronically. Access your course online at www.globaluniversity.edu and utilize our "Ask the Professor" feature. You may also e-mail your questions to bsbgradingservices@globaluniversity.edu. Students may also choose to write questions or comments in a letter format.

PROGRAMS OFFERED

Berean School of the Bible offers adult continuing education programs leading to diplomas and certificates. Diplomas are offered in (1) Ministerial Studies, (2) Bible and Doctrine, (3) Royal Rangers Organizational Leadership, (4) Urban Bible Training (Assemblies of God U.S. Missions approval required), (5) Native Leadership Development, (6) Church Ministries, and (7) Christian Service. Certificates are offered in (1) Ministerial Studies Level One, (2) Ministerial Studies Level Two, and (3) Ministerial Studies Level Three.

COMPLETION OF MULTIPLE DIPLOMA PROGRAMS

Students desiring more than one diploma must take a **minimum of four courses** in addition to those taken for other diplomas. In some cases, this may require the student to take courses not specifically listed as requirements for a diploma since many courses are used in more than one diploma program.

STUDY CENTERS

Global University provides the opportunity to bring the benefits of group study to students in the local church or district setting. Local churches have the option of registering as a Berean Study Center. District council offices may partner with Berean to offer a District School of Ministry. Combining the biblical content and practical training in the course materials with the experience and dedication of local leaders, the student receives the benefits of the classroom plus the systematic and practical instruction in the Berean courses. Students studying in the local church also have opportunity to immediately apply the concepts they are learning as they minister in their churches and communities.

A study center is not an extension site where students are taught by a professor provided by the home campus. It is a group of students who enroll in a course together and are guided through that course by a local facilitator.

Students who desire to study in a group setting are encouraged to consult with local church leaders about starting a Berean Study Center in their church.

Pastors interested in learning more about the church-based Berean Study Center may call Global University or download a Berean School of the Bible Study Center Procedures Manual from www.globaluniversity.edu.

INSTRUCTIONAL FACILITATOR'S MANUALS

Instructional Facilitator's Manuals (IFMs) are available for some of the Berean School of the Bible courses. These manuals include lesson plans, discussion questions, and teaching aids to assist students who study in groups. Call our Enrollment Services office for further information.



GLOBAL UNIVERSITY 2011

Academic Information

BEREAN SCHOOL OF THE BIBLE



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A Letter from the

One of the greatest privileges available to Christ's followers is the opportunity to minister to others in His name. Whether as a credentialed minister or lay minister, representing God's love and truth through the life of the church is especially meaningful and fulfilling.

With this great privilege comes great responsibility. Preparing to fulfill God's call by completing appropriate education and training is the first step in being responsible servants. Global University's Berean School of the Bible is here to help you prepare for the privilege of representing the Father in service. Whether God has called you to full- or part-time ministry, to a church or parachurch organization, as a credentialed or lay worker, our curriculum equips you to step into ministry roles before you.

Distance education's unique delivery methods allow you to access ministry training where you are, within your schedule, and for an easily affordable cost. Our education delivery options allow you to study through printed materials, digitally, or online, or even combine digital and print study tools. You access the training you need to fulfill God's call in the form best suited to your life.

Our mission is to partner with you in service to God and His kingdom plans for this world. We are eager to help you achieve your ministry training goals. We can assist you as either an independent student or as a participant in a local study group, such as an Urban Bible Training Center or Berean Study Center.

The privilege of being God's minister to the church is yours. The privilege of helping you train for that responsibility is ours, and we are dedicated to do doing our best!

With you in service to Jesus,

Randy J. Hedlun, D.Th.
Dean
Berean School of the Bible



Diploma Requirements

Global University's Berean School of the Bible provides Bible and ministry education and training at an adult continuing education academic level. As such, Berean courses do not earn college credit. However, courses may transfer as credit into a Global University Undergraduate degree program under strict guidelines. You should contact Global University to determine if your completed Berean courses are eligible for transfer as college credit.

DIPLOMA AND CERTIFICATE PROGRAMS

The diploma and certificate programs described below are intended to prepare students for various levels of ministry, including both credentialed and lay ministry roles in the church.

The overarching goals for the diploma and certificate programs include demonstrated achievement at the adult continuing education level in the following areas. After successfully completing the Berean program, the student will be able to:

- Demonstrate basic proficiency in Bible study methodology, especially as this discipline contributes to sermon preparation.
- Demonstrate a practical knowledge of the organization and basic content of the Old and New Testaments.
- Demonstrate a thorough knowledge of the theological principles and doctrines that serve as a foundation of Pentecostal Christian faith.
- Apply relevant fundamental biblical and theological principles in local ministry contexts. These principles include managing interpersonal conflicts, exemplary ethical conduct, and the servant-oriented use of spiritual authority.
- Demonstrate fundamental proficiency in a variety of pastoral leadership functions, including ecclesial responsibilities, preaching, administration, and chairing meetings.
- Continue the appreciation and practice of lifelong learning.

The student who progresses through the levels of the program will show increased ability in these areas.

The strategies used to assess the achievement of these goals include end-of-course examinations, Service Learning Requirement ministry reports, credentialing examinations with the parent denominational organization, and graduate follow-up survey results.

MINISTERIAL STUDIES PROGRAM

One of the primary purposes of Global University's Berean School of the Bible is to provide training for ministerial candidates who are unable to attend a residence Bible college. Ministerial training is also available through Global University's Undergraduate School of Bible and Theology for degree credit. The Berean School of the Bible Ministerial Studies Diploma is available in Spanish. For more information, request a copy of our Spanish catalog.

If you are preparing for ministerial credentials with the Assemblies of God, contact your district office. Your district may have specific requirements that differ from the requirements listed here. Ministerial credentials are issued by the General Council Credentials Committee upon recommendation of the appropriate district, **not by Global University**.

Action by the General Presbytery of the Assemblies of God has periodically changed course requirements over the years for the Ministerial Studies Diploma. Any student who began a program level under earlier requirements may be allowed to complete that level before moving to the current program requirements. If you have any questions related to completing earlier program requirements, please contact Global University.

If you live in the U.S.A., but you are not affiliated with the Assemblies of God, you may elect to substitute THE 411 The Church: Pentecost to Reformation for THE 142 Assemblies of God History, Missions, and Governance. All other diploma program courses are required.

If you live outside the U.S.A., contact the national church in your country to determine what courses might be used to meet training requirements in your country. Completion of the Ministerial Studies Diploma as described here does not guarantee that you will meet specific requirements in your country. Neither does meeting these requirements qualify you for ministerial credentials in the U.S.A. if you do not live in the U.S.A.

MINISTERIAL STUDIES DIPLOMA

Upon completion of the Ministerial Studies Diploma (including all three levels of study), the student will have met the minimum academic requirements to apply for the ordination process with the General Council of the Assemblies of God in the United States. Successful completion of the Ministerial Studies Program (or any individual level) should prepare the student for credentialing interviews and tests. The student will have mastered basic Bible content (Old and New Testaments), theological principles, and practical ministry skills for service in a church leadership position.

Please note: Ministerial credentials are issued by the General Council of the Assemblies of God, not by Global University. This program provides academic training, not ministerial recognition.

LEVEL ONE (CERTIFIED MINISTER)

Upon completion of the Level One Ministerial Certificate, a student should have met the academic requirements to apply for Certified Minister status in the U.S. General Council of the Assemblies of God. This includes a working knowledge of Bible study methods, New Testament content, and Pentecostal doctrine. He or she should also possess the basic skills needed to begin serving in a ministerial role in the local church.

- BIB 114 Christ in the Synoptic Gospels
- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- MIN 123 The Local Church in Evangelism
- THE 142 Assemblies of God History, Missions, and Governance
- MIN 181 Relationships and Ethics in Ministry
- MIN 191 Beginning Ministerial Internship

LEVEL TWO (LICENSED MINISTER) NEW PROGRAM

Upon completion of the Level Two Ministerial Certificate, a student should have met the academic requirements to apply for Licensed Minister status in the U.S. General Council of the Assemblies of God. This includes a mastery of specified Bible content, systematic theology, and ministry skills.

- THE 211 Introduction to Theology: A Pentecostal Perspective
- BIB 212 New Testament Survey
- BIB 214 Old Testament Survey
- BIB 215 Romans: Justification by Faith
- MIN 223 Introduction to Homiletics
- THE 245 Eschatology: A Study of Things to Come
- MIN 251 Effective Leadership
- MIN 261 Introduction to Assemblies of God Missions
- MIN 281 Conflict Management for Church Leaders
- MIN 291 Intermediate Ministerial Internship

LEVEL TWO (LICENSED MINISTER) TRANSITIONAL PROGRAM

Students who completed their Level One (Certified) studies under the previous eleven-course plan will be required to take the following transition program as Level Two.

- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- MIN 181 Relationships and Ethics in Ministry
- BIB 215 Romans: Justification by Faith
- THE 245 Eschatology: A Study of Things to Come
- MIN 251 Effective Leadership
- MIN 261 Introduction to Assemblies of God Missions
- MIN 281 Conflict Management for Church Leaders
- MIN 291 Intermediate Ministerial Internship

LEVEL THREE (ORDAINED MINISTER)

Upon completion of the Level Three Ministerial Certificate, a student should have met the academic requirements to apply for Ordained Minister status in the U.S. General Council of the Assemblies of God. This includes mastery of several of the more difficult books of the Bible, advanced theological concepts, and administrative skills required for ministerial roles.

- THE 311 Prayer and Worship
- BIB 313 Corinthian Correspondence
- BIB 318 Pentateuch
- BIB 322 Poetic Books
- MIN 325 Preaching in the Contemporary World
- MIN 327 Church Administration, Finance, and Law
- MIN 381 Pastoral Ministry
- MIN 391 Advanced Ministerial Internship

Berean School of the Bible offers these courses via the Internet. Students who are enrolled in the print versions automatically have access to the online version as well. The courses are also available in a computer-based interactive format that is integrated with Logos Bible Software. Visit www.globaluniversity.edu or call our toll-free number, 800.443.1083, for more details.



BIBLE AND DOCTRINE DIPLOMA

Upon completion of the Bible and Doctrine Diploma, students should have a basic knowledge of Bible and Theology that will help them in lay ministry roles such as Sunday school instruction, in sharing the gospel with friends and neighbors, and in their personal devotional life. This diploma is designed to prepare students for Christian living. Ideal for the layperson who desires a deeper knowledge of God's Word, a diploma in Bible and Doctrine is awarded upon satisfactory completion of the following courses.

Bible

- BIB 114 Christ in the Synoptic Gospels
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- BIB 212 New Testament Survey
- BIB 214 Old Testament Survey
- BIB 215 Romans: Justification by Faith
- BIB 318 Pentateuch
- BIB 322 Poetic Books
- BIB 313 Corinthian Correspondence
- BIB 316 Geography of the Holy Land

Theology/Doctrine

- THE 114 Introduction to Pentecostal Doctrine
- THE 311 Prayer and Worship
- THE 211 Introduction to Theology: A Pentecostal Perspective
- THE 221 Systematic Theology 1
- THE 222 Systematic Theology 2
- THE 245 Eschatology: A Study of Things to Come

URBAN BIBLE TRAINING CENTERS PROGRAM

(Assemblies of God U.S. Missions approval required)

The Urban Bible Training Centers (UBTC) program is a cooperative effort of Berean School of the Bible and the Assemblies of God U.S. Missions. UBTC classes are typically conducted in a local church facility and are designed as an educational program for area church members already involved in ministry in their churches. This program was originally designed for urban settings but is being *used effectively in all kinds of communities across the U.S.*

Urban Bible Training Center classes (16 interactive class hours per course) are led by approved facilitators (usually local pastors), and each student is assigned an approved mentor. All enrollments are handled by a local record-keeper. Students who complete Year 1 and Year 2 classes (as listed below) and participate in local ministry and mentoring as monitored by their local UBTC are awarded a **Berean School of the Bible Diploma in Urban Bible Training**.

Students who complete the UBTC program are expected to possess the necessary Bible knowledge, ministry skills, and spiritual character to minister in any local church and community setting. It is understood that this is the beginning of a lifetime of ongoing learning and development. **All of the UBTC diploma program courses apply toward fulfilling educational requirements for ministerial credentials** with the General Council of the Assemblies of God. Additional Berean School of the Bible courses needed to complete these requirements for ministerial credentials (listed below) are the responsibility of each individual student. UBTC directors can advise students regarding enrollment and study opportunities to complete ministerial credentialing requirements.

Requirements for UBTC Diploma

Year 1

- BIB 114 Christ in the Synoptic Gospels
- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- MIN 123 The Local Church in Evangelism

Year 2

- THE 211 Introduction to Theology: A Pentecostal Perspective
- BIB 212 New Testament Survey
- BIB 214 Old Testament Survey
- BIB 215 Romans: Justification by Faith
- THE 245 Eschatology: A Study of Things to Come
- MIN 251 Effective Leadership

UBTC Students Seeking Ministerial Credentials

Students who complete the Year 1 courses (listed in the left column) may apply through their district councils for *Certified Minister* credentials with the U.S. General Council of the Assemblies of God if they also complete the following courses:

- THE 142 Assemblies of God History, Missions, and Governance
- MIN 181 Relationships and Ethics in Ministry
- MIN 191 Beginning Ministerial Internship

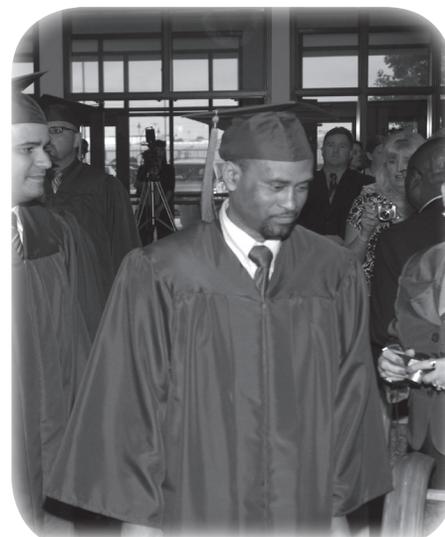
Students who also complete Year 2 courses (listed in the left column) may apply through their district councils for *Licensed Minister* credentials with the U.S. General Council of the Assemblies of God if they also complete the following courses:

- MIN 223 Introduction to Homiletics
- MIN 261 Introduction to Assemblies of God Missions
- MIN 281 Conflict Management for Church Leaders
- MIN 291 Intermediate Ministerial Internship

Additional UBTC Ordination Requirements

After receiving the licensed minister credential through the process initiated with the district office, UBTC students may continue their studies for the *ordination* credential by completing the required courses for Level Three (Ordination) in addition to the courses required for certified minister and licensed minister credentials.

Students interested in applying for ministerial credentials should check with the appropriate district office since **credentials are issued by the General Council Credentials Committee upon recommendation of the district**, not by UBTC, Berean School of the Bible, or Global University. It is recommended that students who anticipate applying for ministerial credentials establish a relationship with their appropriate district office at the beginning of this process.



CHURCH MINISTRIES DIPLOMA

This program can only be completed through participation in the Girls Ministries Leadership Development training program.

Berean School of the Bible cooperates with the national Girls Ministries Department by offering a Church Ministries Diploma in conjunction with the Girls Ministries Leadership Development Certification (GMLDC). Students wishing to enroll in the Church Ministries Diploma must complete the GMLDC certification with the national Girls Ministries Department and provide a copy of the certificates for their student records before receiving their diploma.

Upon completion of the Church Ministries Diploma, the student should have the academic training necessary for working in Girls Ministries Girls Clubs and other ministries in the church.

In addition to the completion of the GMLDC, the following courses must be completed for the Church Ministries Diploma.

Bible

- BIB 114 Christ in the Synoptic Gospels
- BIB 214 Old Testament Survey
- BIB 212 New Testament Survey
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- BIB 115 Acts: The Holy Spirit at Work in Believers

Theology

- THE 114 Introduction to Pentecostal Doctrine
- THE 211 Introduction to Theology: A Pentecostal Perspective
- MIN 111 Biblical Counseling
- MIN 123 The Local Church in Evangelism
- MIN 251 Effective Leadership

CHRISTIAN SERVICE DIPLOMA

Christian Service courses are designed for international, multi-cultural application. Students who have completed the Christian Service Diploma should have a basic introduction to the knowledge and skill required for serving as layworkers in the church. These courses do not substitute for the required courses in other certificate and diploma programs.

Required Courses

- CSB 111 Christian Maturity
- CSB 121 Prayer and Worship
- CSB 131 The Responsible Christian
- CSB 212 The Kingdom, the Power, and the Glory
- CSB 222 Tents, Temples, and Palaces
- CSB 232 Understanding the Bible
- CSB 313 Cornerstones of Truth
- CSB 323 Alive in Christ
- CSB 333 Counselor, Teacher, and Guide
- CSB 414 The Christian Church in Ministry
- CSB 424 Starting New Churches
- CSB 434 Helping Christians Grow
- CSB 515 Spiritual Gifts
- CSB 525 Preaching and Teaching
- CSB 535 Sharing the Good News
- CSB 616 Solving Life's Problems
- CSB 626 People, Tasks, and Goals
- CSB 636 Abundant Living



ROYAL RANGERS ORGANIZATIONAL LEADERS DIPLOMA

This program can only be completed through participation in Royal Ranger National Office training.

The Royal Rangers National Office, in cooperation with Global University's Berean School of the Bible, offers Royal Rangers' Organizational Leadership Training. This training program is available to all Royal Ranger leaders involved in leadership roles above the local church level. To learn more about the Royal Rangers' Organizational Leadership Training program, visit royalrangers.ag.org/training/organizational.

Educational Requirements

Organizational Leadership Training includes an educational component offered by Berean School of the Bible. This course of study prepares individuals for ministry to boys and their families through the mastery of basic Bible content, theological principles, and general ministry skills. These courses also meet the educational requirements for Assemblies of God Certified Minister and Licensed Minister credentials, allowing individuals to pursue ministerial credentials with their respective districts should they so choose. (Additional requirements will apply.)

Students who wish to enroll in this diploma program must complete a Royal Rangers Organizational Leaders Diploma enrollment application (www.globaluniversity.edu/pdf/RoyalRangersEnrollment.pdf), which must be signed by a pastor, confirming their involvement in the Royal Ranger ministry. After completing all twenty courses listed below, **students must submit confirmation from the Royal Ranger National Office of completion of the training program before the diploma can be awarded.** In addition to completion of the other organizational leadership training requirements administered through the National Royal Rangers Ministries Office, the following courses must be completed for the Royal Rangers Organizational Leaders Diploma (also available in Spanish):

Bronze Tier

- BIB 114 Christ in the Synoptic Gospels
- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible

Silver Tier

- MIN 123 Local Church in Evangelism
- THE 142 Assemblies of God History, Missions and Governance
- MIN 181 Relationships and Ethics in Ministry
- MIN 191 Beginning Ministerial Internship*
- THE 211 Introduction to Theology: A Pentecostal Perspective

Gold Tier

- BIB 212 New Testament Survey
- BIB 214 Old Testament Survey
- BIB 215 Romans: Justification by Faith
- MIN 223 Introduction to Homiletics
- THE 245 Eschatology: A Study of Things to Come

Platinum Tier

- MIN 251 Effective Leadership
- MIN 261 Introduction to Assembly of God Missions
- MIN 281 Conflict Management for Church Leaders
- MIN 291 Intermediate Ministerial Internship**
- MIN 441 Leadership in Christian Education

*Students who complete the first nine (9) courses have satisfied the educational requirements for Certified Ministers Credential and may apply for the credential with their district office.

**Students who complete the first nineteen (19) courses have satisfied the educational requirements for Licensed Ministers Credential and may apply for the credential with their district office.

CENTER FOR NATIVE LEADERSHIP DEVELOPMENT (CNLD)

This program can only be completed through an approved CNLD.

CNLD is a ministry of Native American Fellowship in cooperation with Assemblies of God U.S. Missions and Global University's Berean School of the Bible. The CNLD mission is to provide Bible-based classroom studies combined with mentoring to prepare believers for Native ministries.

CNLD provides immediate assistance in advancing the kingdom of God through in-service training of church members. The CNLD offers adult continuing education courses in basic biblical studies, theology, and ministry skills (a) applying them to practical ministry, and (b) meeting study requirements for ministerial credentials up to the level of Ordained Minister. Students are connected with mentors experienced in local ministry, who will disciple them for practical, effective ministry while both are currently active in local ministry.

For more information, please visit the Native American Fellowship Web site. You may also download the CNLD Procedures Manual at www.globaluniversity.edu.

Requirements for the CNLD Certificate (can only be earned through an approved CNLD site):

Berean School of the Bible Courses

- BIB 114 Christ in the Synoptic Gospels
- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers
- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- MIN 123 The Local Church in Evangelism
- THE 142 Assemblies of God History, Missions, and Governance
- MIN 181 Relationships and Ethics in Ministry

Native American Fellowship Courses

- Christ in Culture
- Christian Maturity
- Conflict Resolution
- Stewardship

* Before issuing the CNLD Certificate to a student, Global University must receive confirmation from the CNLD Training Site Registrar that all NAF courses are complete

Requirements for CNLD Ministerial Studies Diploma:

Certified Minister (included in the CNLD Certificate)

- BIB 114 Christ in the Synoptic Gospels
- THE 114 Introduction to Pentecostal Doctrine
- BIB 115 Acts: The Holy Spirit at Work in Believers

- BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians
- BIB 121 Introduction to Hermeneutics: How to Interpret the Bible
- MIN 123 The Local Church in Evangelism
- THE 142 Assemblies of God History, Missions, and Governance
- MIN 181 Relationships and Ethics in Ministry

Licensed Minister

- THE 211 Introduction to Theology: A Pentecostal Perspective
- BIB 212 New Testament Survey
- BIB 214 Old Testament Survey
- BIB 215 Romans: Justification by Faith
- MIN 223 Introduction to Homiletics
- THE 245 Eschatology: A Study of Things to Come
- MIN 251 Effective Leadership
- MIN 261 Introduction to Assemblies of God Missions
- MIN 281 Conflict Management for Church Leaders

Ordained Minister

- THE 311 Prayer and Worship
- BIB 313 Corinthian Correspondence
- BIB 318 Pentateuch
- BIB 322 Poetic Books
- MIN 325 Preaching in the Contemporary World
- MIN 327 Church Administration, Finance, and Law
- MIN 381 Pastoral Ministry

EXPLANATION OF COURSE NUMBERING

The following course descriptions are grouped into five divisions:

BIB = Bible

THE = Theology/History

MIN = Ministry/Practical Theology

CSB = Christian Service

COURSE MATERIALS

Materials required: Titles listed first under each course indicate independent-study textbooks (IST) or study guides (SG) published by Global University. ISTs include an appendix containing instructional aids and assignments.

Materials recommended: Global University and the Assemblies of God executive leadership strongly recommend that students acquire and read the recommended textbooks for each course. Not only will this reading enhance learning in the subject, but these books will also provide valuable resources in later ministry.

CONTINUING EDUCATION UNITS (CEUs)

Continuing education units are a nationally recognized standard used by the education community to measure participation in learning activities. Global University has followed acceptable guidelines in determining the number of units that can be earned by the completion of each course. The relative significance and approximate amount of time required to complete each course is indicated by the number of units; these units cannot be equated with college credits.

Most of the courses are available in digital format online and in a digital library system package (through Logos Bible Software). If you choose to study using Digital Berean's computer-based learning package, you will receive an entire library of Bibles and reference titles for your computer. Course materials are designed to interact with this library to add an enhanced dimension to your study. See our order form for pricing on digital resources. Courses available online are designated with a , and courses included in our computer-based learning package are designated with a .

BIBLE DIVISION

The Holy Bible is a primary textbook, along with the listed text, for each of the Bible courses.

BIB 114 Christ in the Synoptic Gospels (5 CEUs)

An introductory study of our Lord's life and times according to the Gospels of Matthew, Mark, and Luke. It examines the historical setting, His life between the Annunciation and the Ascension, and His message and method, including His parables and miracles. Organized around these three themes: (1) the world, (2) the Man, and (3) the message, this introduction helps to fuse our understanding of His life and work with our commitment to live by the values He taught and demonstrated.

Materials required:

Christ in the Synoptic Gospels (IST) by Michael R. McClafflin

Materials recommended:

Life of Christ by Ralph M. Riggs

IFM available

BIB 115 Acts: The Holy Spirit at Work in Believers (5 CEUs)

A thorough study of the content, purposes, principles, and applications of Acts. The course emphasizes the role of the Holy Spirit in the early church and today. Attention is given to the geographical, numerical, cultural, and theological growth of the church from Jerusalem to Rome. The journeys of Paul are examined as the background for his epistles.

Materials required:

Acts: The Holy Spirit at Work in Believers (IST) by George O. Wood

Materials recommended:

Acts: A Logion Commentary by Stanley M. Horton

IFM available

BIB 117 Prison Epistles: Colossians, Philemon, Ephesians, and Philippians (5 CEUs)

A practical study of the principles Paul wrote to the churches during his imprisonment. The concepts are presented in language that is easy to understand with explanations, illustrations, and applications that make the concepts helpful to students in both their personal lives and ministries.

Materials required:

Prison Epistles: Colossians, Philemon, Ephesians, and Philippians (IST) by LeRoy Bartel

Materials recommended:

Ephesians by Francis Foulkes

IFM available

**BIB 121 Introduction to Hermeneutics: How to Interpret the Bible (5 CEUs)**

An introductory course on the principles for interpreting Scripture. It summarizes the need for hermeneutical principles and explores the qualifications, tools, and goals of a biblical interpreter. This is followed by a historical survey of hermeneutics from early Jewish interpreters to the present. The course includes a unit on the general and specific principles for interpreting the Bible, a unit on genres, and a unit on applying the principles. Students develop their skills by practicing the principles in exercises that are provided.

Materials required:

Introduction to Hermeneutics: How to Interpret the Bible (IST) by Quentin McGhee, Carl Gibbs, and Willard Teague

Materials recommended:

Dictionary of Hermeneutics by James D. Hernando
IFM available

**BIB 212 New Testament Survey (5 CEUs)**

A survey course giving the student background for understanding, teaching, and applying the principles of the New Testament. Key facts from each book of the New Testament are highlighted in a manner that can be used in preaching and teaching.

Materials required:

New Testament Survey (IST) by Global University Staff and Faculty

Materials recommended:

Encountering the New Testament by Walter A. Elwell and Robert W. Yarbrough

**BIB 214 Old Testament Survey (5 CEUs)**

A practical approach to the Old Testament that gives students material they can use in teaching and preaching. It covers significant details from every book in the Old Testament in an inspirational yet informative manner.

Materials required:

Old Testament Survey (IST) by Global University Staff and Faculty

Materials recommended:

They Spoke from God edited by William C. Williams

**BIB 215 Romans: Justification by Faith (5 CEUs)**

An in-depth study of the book of Romans. It focuses on Paul's systematic explanation of the gospel to the Romans and offers insight into the doctrines of sin, salvation, and sanctification. Students will learn how union with Christ and the indwelling Holy Spirit leads to spiritual growth.

Materials required:

Romans: Justification by Faith (IST) by William F. Lasley, with sermon notes by Richard Dresselhaus

Materials recommended:

Romans by F. F. Bruce

**BIB 313 Corinthian Correspondence (5 CEUs)**

A study of 1 and 2 Corinthians, providing the student with truths for teaching and preaching as well as practical assistance in dealing with the issues facing today's church. The student will learn how Paul instructed the Corinthians to deal with division and difficulty. By applying these same principles, the student will be prepared to deal with the challenges of ministry in the twenty-first century.

Materials required:

Corinthian Correspondence (IST) by James D. Hernando

Materials recommended:

1 and 2 Corinthians by Stanley M. Horton

BIB 316 Geography of the Holy Land (4 CEUs)

An overview of the geography of Bible lands, including climate, roads, distances between key cities, and dynamic relationships between regions. The main areas of study are Galilee, Samaria, Judea, the South, and the Sinai Peninsula. This course lessens the distance between the Scriptures and the reader and improves skills of interpreting, applying, and proclaiming the Word of God. The atlases consist of two- and three-dimensional satellite maps, a description of each region, aerial pictures with complete explanations, and a biblical/historical review of each area.

Materials required:

Geography of the Holy Land (SG) by Waverly Nunnally

The Holy Land Satellite Atlas, Volumes 1 and 2 by Rohr Productions

IFM available**BIB 318 Pentateuch (5 CEUs)**

A study of Genesis, Exodus, Leviticus, Numbers, and Deuteronomy with a practical approach that will provide preaching and teaching material. The Pentateuch forms the foundation upon which the New Testament covenant is based and is an important study for anyone wishing to understand the entire Bible more completely.

Materials required:

Pentateuch (IST) by Roger Cotton

Materials recommended:

The Dictionary of the Old Testament: Pentateuch edited by T. Desmond Alexander and David W. Baker



BIB 322 Poetic Books (5 CEUs)

A study of the five books of poetry or wisdom—Job, Psalms, Proverbs, Ecclesiastes, and Song of Songs. These books cover issues like suffering, parenting, and the fear of the Lord, teaching us how to live. The course is designed to help the student in his or her own walk with God and in ministering to others who need instruction.

Materials required:

Poetic Books (IST) by Scott Ellington

Materials recommended:

A Psalm in Your Heart, Volumes 1 and 2 by George O. Wood



BIB 378 Apologetics: Understanding and Defending Your Faith (4 CEUs)

A philosophical study of the evidential basis for Christian faith. This course helps students to explore the relationship between faith and reason and to develop a reasoned defense of the Christian worldview against rivals such as naturalism and humanism.

Materials required:

Apologetics: Understanding and Defending Your Faith (SG) by Global University Staff and Faculty

Know Why You Believe by Paul E. Little

IFM available



THEOLOGY/HISTORY DIVISION

The Holy Bible is a primary textbook, along with the listed text, for each of the Theology/History courses.



THE 114 Introduction to Pentecostal Doctrine (5 CEUs)

An examination of the four cardinal doctrines of the Assemblies of God: Salvation, Baptism in the Holy Spirit, Healing, and the Second Coming of Christ. After an introductory unit on the importance of doctrine, there is a unit of study on each of the doctrines. This course is essential to the further understanding of the complete Pentecostal message as presented in other courses.

Materials required:

Introduction to Pentecostal Doctrine (IST) by Zenas J. Bicket

Materials recommended:

What the Bible Says About the Holy Spirit by Stanley M. Horton

IFM available



THE 142 Assemblies of God History, Missions, and Governance (5 CEUs)

A study of the historical development of the Assemblies of God, the history of the missions movement in the Assemblies of God, and the ecclesiastical governance of the Fellowship. Attention is given to the General Council Constitution and Bylaws in relation to credentialed ministers, local churches, and district councils.

Materials required:

Assemblies of God History, Missions, and Governance (IST) by Gary McGee, Annette Newberry, and Randy J. Hedlun

Materials recommended:

People of the Spirit by Gary McGee

This Gospel Shall Be Preached, Volumes 1 and 2, by Gary McGee

Robert's Rules of Order, Newly Revised, 10th edition, by Henry M. Robert III, et.al.

IFM available



THE 211 Introduction to Theology: A Pentecostal Perspective (5 CEUs)

A study of historic Christian doctrines as expressed through Protestant and evangelical traditions. The course provides a complete study of the "Statement of Fundamental Truths" of The General Council of the Assemblies of God.

Materials required:

Introduction to Theology: A Pentecostal Perspective (IST) by Johnny Ford

Materials recommended:

Bible Doctrines by William F. Menzies and Stanley M. Horton


THE 221 Systematic Theology 1
(4 CEUs)

A study of bibliology—the doctrine of Scripture, with a focus on the nature of revelation and the inspiration and authority of Scripture and the development and transmission of the canon; Theology Proper—the doctrine of God’s existence, attributes, works, and the Trinity; Christology—the theology of the Person and work of Jesus Christ, including consideration of His names, nature, offices, humiliation, atoning death, resurrection, and exaltation; Anthropology—the theology of the human condition (origin, nature, and fall); and soteriology—the divine plan of salvation (regeneration, justification, adoption, sanctification, and deliverance) for the believer.

Materials required:

Systematic Theology 1 (SG) by Global University Staff and Faculty

Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton

IFM available


THE 222 Systematic Theology 2
(4 CEUs)

A study of Pneumatology—the distinctive Pentecostal doctrine of the Holy Spirit, focusing on the divinity and personality of the Spirit and the work of the Spirit in applying to believers the benefits of Christ’s work: sanctification by the Spirit; ecclesiology—the doctrine of the church, including its definition, mission and purpose, organization, and ordinances; angelology—the doctrine of angels (their creation, nature, fall, and work); and eschatology—the doctrine of last things, including the Second Coming, resurrections, judgments, and final state.

Materials required:

Systematic Theology 2 (SG) by Global University Staff and Faculty

Systematic Theology: A Pentecostal Perspective edited by Stanley M. Horton

DVD: *The Promise of Power*

IFM available


THE 245 Eschatology: A Study of Things to Come
(5 CEUs)

A biblical study of end-time events written from a Pentecostal perspective. The course studies the Rapture, plus various views of the Tribulation and the Millennium. It provides excellent material for teaching and preaching on the second coming of Christ.

Materials required:

Eschatology: A Study of Things to Come (IST) by Zenas J. Bicket

Materials recommended:

Our Destiny by Stanley M. Horton


THE 311 Prayer and Worship
(5 CEUs)

An overview of the biblical teaching on prayer and worship leads to practical considerations for cultivating intimacy with Christ in every aspect of life, from personal, private prayer to corporate celebration. Students will discover the joys and benefits of a dynamic prayer life and gain a fresh appreciation for the many ways in which the Holy Spirit makes prayer and worship both meaningful and powerful. An examination of some of the common challenges of prayer, such as learning to hear God’s voice, the problem of unanswered prayer, and what to do when it seems God is not speaking, is followed by practical insight for becoming more effective and fervent prayer warriors.

Materials required:

Prayer and Worship (IST) by Cheryl Taylor and Russ Michaels

Materials recommended:

The Spirit Helps Us Pray by Robert L. Brandt and Zenas J. Bicket


THE 351 History of the Church
(4 CEUs)

A survey of the great movements, revivals, and conflicts that have marked the church from its earliest days to the twentieth-century Pentecostal revival. The course emphasizes the fact that no one can properly appreciate or understand the great variety in the Christian church today without a knowledge of the vast sweep of church history preceding it.

Materials required:

History of the Church (SG) by Global University Staff and Faculty

The Story of the Christian Church by Jesse L. Hurlbut,

THE 411 The Church: Pentecost to the Reformation
(5 CEUs)

An introductory study of Christianity from its birth to the beginnings of the Reformation. It enables the student to apply insights from the past to contemporary situations. This course is used only for non-AG students who are fulfilling requirements for the Ministerial Studies Diploma. It replaces *Assemblies of God History, Missions, and Governance*.

Materials required:

The Church: Pentecost to the Reformation (IST) by Donald B. Smeeton

MINISTRY/PRACTICAL THEOLOGY DIVISION

The Holy Bible is a primary textbook, along with the listed text, for each of the Ministry/Practical Theology courses.

MIN 111 Biblical Counseling (4 CEUs)

A study of the biblical principles that can help people cope with emotional problems and/or crisis situations and an introduction to the way these principles can be applied to help believers in the major areas of pastoral concern, including premarital and marital counseling and counseling the sick, bereaved, and aged.

Materials required:

Biblical Counseling (SG) by Jo Ellen Nicholson

The Handbook of Christian Counseling by Timothy D. Foster

IFM available

MIN 123 The Local Church in Evangelism (5 CEUs)

The local church is the provenance of evangelism for reaching its community and the world. After a foundational, biblical theology of the Great Commission and the Holy Spirit's role in evangelism, this course proposes a comprehensive and integrated approach to evangelism in the local church that avoids over-compartmentalizing evangelism and discipleship. It focuses on a variety of evangelism methods, the evangelistic purpose of an organized fellowship of churches, and pastoral leadership in evangelism. The largest portion of the course is devoted to the evangelistic responsibility of all believers and practical biblical instruction concerning effective personal evangelism.

Materials required:

The Local Church in Evangelism (IST) by Randy Hurst

Materials recommended:

The Master Plan of Evangelism by Robert E. Coleman

IFM available

MIN 181 Relationships and Ethics in Ministry (5 CEUs)

A biblical approach to the relationships that are important to the minister, both personally and professionally. It looks at temperament theory and its relevance to human relations. This course examines relationships and ethics in view of the minister's personal growth, ministry challenges, people in the community, and other ministers.

Materials required:

Relationships and Ethics in Ministry (IST) by T. Ray Rachels

Materials recommended:

Ministerial Ethics: A Guide for Spirit-Filled Leaders by T. Burton Pierce

IFM available

MIN 191 Beginning Ministerial Internship (6 CEUs)

The first of three internships to be developed for the Ministerial Studies Diploma. Each internship will require the student to work with a local pastor to gain hands-on experience in various ministry activities. This course discusses the importance of a good attitude in ministry as well as many of the functions of ministry such as weddings and funerals. It also emphasizes servant leadership and the minister's devotional life.

Materials required:

Beginning Ministerial Internship (student manual) by Michael Clarensau

Beginning Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:

Spiritual Leadership by J. Oswald Sanders

IFM available

MIN 223 Introduction to Homiletics (5 CEUs)

A basic study of the principles of Christian preaching. The course emphasizes biblical exposition and deals with practical matters such as the preparation of sermons, the sources of materials, the construction of sermon components, the variety of sermon types, and the delivery of sermons.

Materials required:

Introduction to Homiletics (IST) by Ian Hall

Materials recommended:

Pentecostal Preaching by Charles Crabtree

MIN 232 Marriage and Family (4 CEUs)

A study of the history, purpose, benefits, challenges, and contemporary views of marriage and family life. The course emphasizes the development of a biblical perspective on these issues, a personal philosophy of the pastor's priorities in relationship to his or her own marriage and family, and an understanding of the church's role in developing and enhancing Christian family life. The course includes discussion of subjects such as courtship, preparation for marriage, sexuality in marriage, divorce, child-rearing and discipline, and the impact of aging on marriages.

Materials required:

Marriage and Family (SG) by James M. Harris III

The Five Love Languages by Gary Chapman

IFM available

MIN 251 Effective Leadership (5 CEUs)

A biblical approach to the principles of leadership. This course applies those principles in the church setting, giving the student the practical skills needed to serve in a leadership role in the local church.

Materials required:

Effective Leadership (IST) by Ron McManus

Materials recommended:

Developing the Leaders Around You by John C. Maxwell

MIN 261 Introduction to Assemblies of God Missions (5 CEUs)

An introductory course in the science of missions. It is a survey of the theology, history, and methods of Christian missions in general and within the Assemblies of God in particular. There is a special emphasis on recent developments, crucial issues, current trends, and missions as they are carried out through national and local churches.

Materials required:

Introduction to Assemblies of God Missions (IST) by Ron Iwasko and Willard Teague

Materials recommended:

Missions in the Age of the Spirit by John V. York

MIN 281 Conflict Management for Church Leaders (5 CEUs)

A biblical approach to conflict resolution. This course offers a scriptural way to deal with the inevitable occasions when conflict arises, particularly in a church setting. It offers practical principles for resolving the conflict in a manner that is pleasing to God.

Materials required:

Conflict Management for Church Leaders (IST) by Wayde I. Goodall

Materials recommended:

The Peace Maker: A Biblical Guide to Resolving Personal Conflict by Ken Sande

MIN 291 Intermediate Ministerial Internship (6 CEUs)

The second of three required internships for the Ministerial Studies Diploma. This course helps the student develop the right attitude for ministry. It examines characteristics to be avoided and tests to be passed in the life of a minister. It further focuses on public aspects of ministry, such as teaching, preaching, and leading meetings. The personal life of the minister, including time management and personal health, are also discussed.

Materials required:

Intermediate Ministerial Internship (student manual) by Michael Clarensau

Intermediate Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:

Run with the Horses by Eugene H. Peterson

MIN 325 Preaching in the Contemporary World (5 CEUs)

The purpose of this course is to help preachers present life-changing messages that connect with the world around them. The course will focus on presenting messages that are true, clear, interesting, and relevant. Students will be challenged to present messages that are true to the intent and power of Scripture. The course will also examine the post-modern culture and offer help in making messages relevant to the needs and concerns of this audience.

Materials required:

Preaching in the Contemporary World (IST) by Doug Oss, Rochelle Cathcart, and David Crosby

Materials recommended:

360 Degree Preaching by Michael J. Quicke




MIN 327 Church Administration, Finance, and Law (6 CEUs)

An introductory study of many principles, procedures, and techniques used in today's business world as they apply to the local church and its leadership. Attention is given to organizing and staffing functions of the church, practical methods of raising money for the church's expenses, keeping good records, and managing the church's money, facilities, and equipment. It also gives students a practical understanding of the law in order to recognize and resolve legal questions confronting pastors and churches today.

Materials required:

Church Administration, Finance, and Law (IST) by Joseph W. Kilpatrick and Randy J. Hedlund

Materials recommended:

Church Administration Handbook edited by Bruce Powers


MIN 333 Cults, World Religions, and the New Age Movement (4 CEUs)

A comparative examination of the tenets of the major religions of the world, such as Hinduism, Buddhism, Shintoism, Islam, Animism, and Confucianism. The course is a study of modern cults, their characteristics, doctrines, and differences from Christian orthodoxy. Attention is given to equipping the student with the knowledge necessary to approach intelligently and witness effectively to those adhering to non-Christian religions.

Textbook: Kenneth Boa, *Cults, World Religions, and the Occult*


MIN 381 Pastoral Ministry (5 CEUs)

An examination of pastoral ministry in three areas: preparation, responsibilities, and relationships. The unit on preparation focuses on a pastor's qualifications, devotional life, and personal life. A unit on responsibilities analyzes preaching and teaching, worship, pastoral care, leading, training, forming cell groups, and special services. The final unit examines a pastor's relationships with layleaders, staff, work, and calling. This is a principle-centered study to lay a lifelong foundation for the pastoral ministry.

Materials required:

Pastoral Ministry (IST) by Richard Exley

Materials recommended:

The Pentecostal Pastor edited by Thomas E. Trask, Wayde I. Goodall, and Zenas J. Bicket


MIN 391 Advanced Ministerial Internship (6 CEUs)

The third of three required internships for the Ministerial Diploma. Building on the foundation of the previous two internship courses, this course focuses on three attributes of the heart of ministry, characteristics to be avoided, tests that must be passed in the life of the ministry, basic areas of pastoral counseling, and other skills needed to be a successful pastor.

Materials required:

Advanced Ministerial Internship (student manual) by Michael Clarensau

Advanced Ministerial Internship (mentor manual) by Michael Clarensau

Materials recommended:

Courageous Leadership by Bill Hybels


MIN 441 Leadership in Christian Education (4 CEUs)

A study of the principles of leadership and administrative roles in Christian education. Practical applications are offered to help students use these principles in the local church situation. Both secular and Christian ideas of leadership are examined and related to Christian education.

Materials required:

Leadership in Christian Education (SG) by Global University Staff and Faculty

Team Leadership in Christian Ministry, Kenneth O. Gangel

CHRISTIAN SERVICE COURSES

By completing all eighteen courses in the Christian Service Series, students can earn a Christian Service Diploma. The diploma denotes a basic introduction to the knowledge and skill required for serving as layworkers in the church. Students can also earn adult continuing education transcript credits for Christian Service courses by enrolling through BSB and paying the appropriate fees.

CSB 111 Christian Maturity (2 CEUs)

Christian maturity should be the aim of every believer in an effort to reach "the whole measure of the fullness of Christ" (Ephesians 4:13). Author Rick Howard teaches that although we cannot become completely like Christ, we are to reach for this highest of goals that the Bible sets for us.

CSB 121 Prayer and Worship (2 CEUs)

Worship includes praise and service to God. Author Morris Williams introduces us to a new life of prayer and worship. A closer look at the prayer Jesus taught His disciples shows we cannot separate prayer and worship from our daily living. Prayer is never finished; it is a part of everything we do. In this course, prayer is presented as the preparation for worship, and worship is defined as constantly living in a way that pleases God and fulfills His purposes.

CSB 131 The Responsible Christian (2 CEUs)

Author Jose R. Silva Delgado shows us how to become faithful stewards. In a parable, Jesus commended two good stewards who had managed their assets wisely and condemned the one who did nothing with what he had been given. This course teaches how to manage and invest what God has entrusted to us, so that one day He will say, "Well done, good and faithful servant . . . Come and share your master's happiness!" (Matthew 25:23).

CSB 212 The Kingdom, the Power, and the Glory (2 CEUs)

The New Testament, the new agreement that God made with humanity through His Son, Jesus Christ, is the subject of this course, written by Jean-Baptiste Sawadogo and Marcia Munger. This survey of the New Testament brings a realization that God speaks authoritatively to the church and the world today, just as He did in the New Testament and throughout the course of history. The information contained in this course will help provide a fuller understanding of New Testament truths and the reliable manner in which they were transmitted to us. A study of this course will enable students to teach others about the Word of God in a greatly enhanced fashion.

CSB 222 Tents, Temples, and Palaces (2 CEUs)

The books of the Old Testament are surveyed in this course, written by Rick Howard. This look at the Old Testament begins with Creation, continues through the judgment of the Flood, and then picks up the theme of God's chosen people, the seed of Abraham. The author discusses the writings of the Old Testament as an account of God's dealing with the people He chose to use to bless the world. Many of the names, terms, and events that are often difficult to understand are addressed, along with questions that are pertinent to understanding the Old Testament period.

CSB 232 Understanding the Bible (2 CEUs)

The careful, methodical study of the Bible is the subject of this course. In the first part, author Dorothy Johns introduces the principles, terminology, and means of interpretation that are essential to all effective methods of Bible study. The next series of lessons emphasizes scrutiny of individual books through the synthetic or whole-book method of study. The biographical, topical, and devotional methods of study are critiqued in the last section. While much in the course is necessarily an academic discussion of how to study the Bible, the major emphasis is placed on the student's spiritual improvement and how a systematic study of the Scriptures is the best means for achieving this goal.

CSB 313 Cornerstones of Truth (2 CEUs)

As you have probably discovered, the teachings in the Bible are not presented according to topics. For example, the book of Genesis does not give us a complete explanation of the Godhead, nor does any other single book. An important way to study the Bible is to find all the teachings related to a certain topic. Authors Floyd Woodworth Jr. and David Duncan will follow this kind of systematic study to see what the Scriptures teach about the universe and its Ruler, about humankind and the structure God has chosen for human development. Students will also discover what the Bible has to say about the future.

CSB 323 Alive in Christ (2 CEUs)

Salvation is the crucial subject of this course, written by David Duncan, and the definition is broadened to include everything that was purchased at Calvary. Salvation is shown to include not only the forgiveness of sins of the past and deliverance from the power of sin in the present, but also protection against the depredations that could be brought on by sins in the future. All of the spiritual needs of humanity are met by the redemption provided by Christ on the Cross.

CSB 333 Counselor, Teacher, and Guide (2 CEUs)

Near the end of Jesus' ministry on earth, He told His disciples that the time was coming when He would not be with them. He said, "And I will ask the Father, and He will give you another Counselor to be with you forever—the Spirit of truth" (John 14:16–17). Jesus was speaking of the Holy Spirit. In this course, author William Farrand will acquaint you with the ways the Holy Spirit helps you in the same way that Jesus helped people when He was here on earth.

CSB 414 The Christian Church in Ministry (2 CEUs)

Perhaps you thought that God's redemptive plan ended with Christ's death on the Cross. However, Jesus passed on to His church the ministry of reaching the world with the message of salvation. Author Jesse Miranda teaches that the Great Commission given by Christ is the church's authority to act for God. The church has not been left to carry on the work alone, however, for Christ sent His Holy Spirit to be our Helper. The Holy Spirit works in and through us to fulfill the redemptive plan of God.

CSB 424 Starting New Churches (2 CEUs)

Ever since the church began on the Day of Pentecost, the followers of Christ have been planting churches all over the world. Author Larry Pate shows us the value of having the direction of the Holy Spirit in planning strategies for the founding of new churches. The Bible gives the principles and purposes that guide planting the church in every culture and people group.

CSB 434 Helping Christians Grow (2 CEUs)

Christian nurturing is important to the church's ministry, and it is necessary for the growth and maturation of new believers. Author Dwayne Turner encourages and instructs those who would like to help develop spiritual maturity in others. He also makes them aware of their own need for more instruction. The emphasis is on the interdependence that exists in the Christian community. Recent converts need to be instructed and encouraged, while mature Christians need to teach and nurture others in order to grow themselves.

CSB 515 Spiritual Gifts (2 CEUs)

"About spiritual gifts, brothers, I do not want you to be ignorant," Paul wrote in 1 Corinthians 12:1 (NIV). Spiritual gifts are very important to the body of Christ. Author Robert Brandt teaches about these spiritual gifts that are available to the believer to help him or her become a greater blessing to the church and more effective in spreading the gospel.

CSB 525 Preaching and Teaching (2 CEUs)

Author Ernest Pettry demonstrates how to communicate God's message effectively through preaching and teaching. These two methods of sharing God's Word are alike in many ways. Yet during the history of the Christian church, each method has developed some distinctive characteristics. This course points out the advantages of both methods and helps prepare the reader to use them in the best manner for evangelizing the unreached and providing for the spiritual development and maturity of those ministered to.

CSB 535 Sharing the Good News (2 CEUs)

You have probably already shared your testimony with others and realized the need to give the message of salvation clearly and simply. You need to have at your fingertips the Scriptures that will aid you in responding to those who want to know more about Jesus. Authors Robert and Evelyn Bolton will help you use what you already know about salvation and the joy of serving God so that you can better share the pleasure of being a Christian.

CSB 616 Solving Life's Problems (2 CEUs)

When you are having problems, do you know where to find answers? Author Dorothy Johns helps you turn your troubles into victories. There are no clear-cut solutions for some of the problems that confront us. However, the Bible gives guidelines for finding solutions to life's problems. It is not God's will that Christians be defeated. As you study this course and apply the principles of problem solving, you will discover the wonderful blessing of allowing your problem solver, Jesus Christ, to help you.

CSB 626 People, Tasks, and Goals (2 CEUs)

Most of our knowledge comes to us in two ways: from patterns and from principles. In this course, author Billie Davis analyzes leadership from both perspectives and looks at several of God's chosen leaders. Students are given the opportunity to consider these familiar biographical studies of the Bible in a new context using the theme of leadership. The most advanced theories of leadership and human development are outlined, and the application of these theories in harmony with Christian faith and practice is explained.

CSB 636 Abundant Living (2 CEUs)

A sterling character does not develop by accident. Christian character is developed as the Holy Spirit produces His fruit in the believer. The fruit of the Spirit, described in Galatians 5:22–23, is the result of the indwelling presence of the Holy Spirit in our lives. Author Antonio Gilberto da Silva offers a practical study from Galatians 5 and other related Scripture passages. This course emphasizes the development of desirable qualities such as love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control, and their benefits in the Christian's relationships and service.

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*Asterisk indicates faculty member is deceased, but the author of an active course and as such required to be listed in the catalog.